



# Licensed Cannabis Business Start-Up Inventory Request Report

915 KAR 1:020, Section 4(3) states "once a cultivator or producer has received approval from the cabinet to commence operations, the cultivator or producer shall: (b) Submit a written request to the cabinet by electronic mail to [kymedcanreporting@ky.gov](mailto:kymedcanreporting@ky.gov) requesting that the cabinet open a window in the state's designated seed to sale tracking system for the cultivator or processor to enter its start-up inventory of medicinal cannabis seeds, seedlings, tissue cultures, clones, and plants into the system. This written request shall include the number and strain of all medicinal cannabis seeds, seedlings, tissue cultures, clones, and plants brought into the facility."

**Instructions:** Prior to bringing in your start-up inventory of medical cannabis seeds, seedlings, tissue cultures, clones, and plants into your licensed facility, you must fully and accurately complete this form and submit it via email to [kymedcanreporting@ky.gov](mailto:kymedcanreporting@ky.gov). Once the Office of Medical Cannabis (OMC) has reviewed and approved your request, you will have 14 calendar days from receipt of the OMC's approval to bring the identified start-up inventory into your facility and enter it into the state's designated seed to sale tracking system. Following complete entry of the start-up inventory into the designated system, you must notify the OMC via email to [kymedcanreporting@ky.gov](mailto:kymedcanreporting@ky.gov) that all start-up inventory has been fully and accurately entered into the system and confirm the number and strain of medicinal cannabis seeds, seedlings, tissue cultures, clones, and plants brought into the facility.

Date:	Licensee Name and License #:	Licensee Location:
Name and badge number of Employee Reporting:	Email and Phone Number:	Expected Date of Delivery:
Employee Signature:		

<u>Inventory Type</u>	<u>Quantity</u>	<u>Strain</u>

